



सहायक/उप सहायक केंद्रीय कर, केंद्रीय उत्पाद शुल्क और सेवाकर कार्यालय
OFFICE OF THE ASST/DEPUTY COMMISSIONER CUSTOMS, CENTRAL EXCISE AND SERVICE TAX
संगारेड्डीमंडल :: SANGAREDDY DIVISION

प्लॉट नंबर.328, एसएसआर आर्केड, मातृश्री नगर, मियापुर, हैदराबाद -500 049
PLOT NO.328, SSR ARCADE, MATHRUSRI NAGAR, MIYAPUR, HYDERABAD - 500 049

C. No.I/22/03/2019-Admn.

Dated: 14.05.2019

TENDER NOTICE NO. 01/2019-20

**NOTICE FOR INVITING "E-TENDER" FOR HIRING OF MOTOR VEHICLE FOR
SANGAREDDY DIVISION :: MEDICAL COMMISSIONERATE**

Online Tenders are invited for hiring of 01 (One only) motor vehicle along with driver operated in Telangana State for use by the Office of the Asst./Deputy Commissioner of Central Tax, Central Excise and Service Tax, Sangareddy Division, Plot No.328, SSR Arcade, Mathrusri Nagar, Miyapur, Hyderabad-500 049 on monthly hiring basis for a period from 01.06.2019 to 31.05.2020.

Interested travel agencies/firms/transporters with experience of at least two years and presently handling similar nature of work and also willing to comply with the terms and conditions annexed to the notice may submit their bids through online on or before **03.06.2019 by 12.00 hrs.** Submission of bids should be as per two bid system i.e., Technical and Financial bid separately. The nature of service to be provided and the conditions are placed in the official websites of www.eprocure.gov.in and www.cbec.gov.in.

THE LAST DATE FOR FILING OF E-TENDERS IS ON 03.06.2019 TILL 12.00 HRS. The tenders will be opened on **04.06.2019 at 12.00 Hrs.**

Category of vehicle required:

01 (One) number of Mid-Size vehicle to be used for 25/31 days subject to maximum of 2000 kms. in a month for the period from 01.06.2019 to 31.05.2020.

The Asst./Deputy Commissioner of Central Tax, Central Excise and Service Tax, Sangareddy GST Division reserves the right to reject all or any of the offers without assigning any reason thereof and the decision of this office shall be final and binding.

(अमृताश्व कमाल/AMRITASHVA KAMAL)
उप आयुक्त/DEPUTY COMMISSIONER

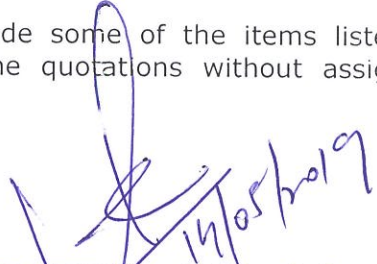
उप आयुक्त / Deputy Commissioner
केन्द्रीय कर, केन्द्रीय उत्पाद शुल्क एवं सेवा कर
Central Tax, Central Excise & Service Tax
संगारेड्डी मण्डल/Sangareddy Division,
मेडचल जी.एस.टी. आयुक्तालय
Medchal GST Commissionerate

ANNEXURE-A

Terms and Conditions:

- a) The contract of hiring of vehicle will be initially for a period from 01.06.2019 to 31.05.2020;
- b) The firms/agencies/transporters would ensure that the drivers deployed have valid driving licence and clean driving record. The drivers of the vehicle provided must follow traffic rules and all other regulations prescribed by the Government from time to time. The driver shall observe all the etiquette and protocol while performing the duty and shall be neatly dressed in proper uniform;
- c) The vehicle shall be provided on any day including Saturday, Sunday and Holidays, if required by the Hirer i.e., Department;
- d) The vehicle should be of latest model (less than three (3) years) and in good running condition. In case the condition of the vehicle is not found to be satisfactory, they shall be returned for immediate replacement. In case no replacement is provided on time or any other delay, a penalty will be levied as deemed fit on day to day basis and the Commissioner has a right to hire a vehicle from the market and the cost incurred has to be borne by the agency/firm/transporter;
- e) The firm/agencies/transporter should have prior experience of at least 2 years in serving any State/Central Government organizations. Proof to that extent should be enclosed;
- f) The billing will be done on monthly basis and bills to be submitted in triplicate by 1st of the succeeding month;
- g) The rates quoted should be exclusive of the GST component. No GST will be paid if the operator fails to provide proof of valid GST Registration. All taxes, fee, levy, insurance charges etc., other than GST would be borne by the Agency/firm/transporter;
- h) A separate daily record indicating time and mileage for each vehicle shall be maintained by the driver in a log book in prescribed format as per Government's instructions and this log book shall be submitted to the concerned officer in Sangareddy GST Division regularly for scrutiny;
- i) Financial Bids of only those agency/firms would be opened, who qualify the technical requirements;
- j) Sangareddy GST Division shall be liable to pay the hiring charges only. Any other charges, including monthly charges of driver, repair and maintenance of vehicles, Insurance, Fuel, oils and any other incidental expenses shall be borne by agency/firm/transporter;
- k) The contractor shall not engage any sub-contract or transfer the contract to any other person;
- l) The vehicles must be fitted with Fire Extinguishers in proper working condition at all time and the driver should be trained to use them;
- m) The agency/firm/transporter should provide two sets of white seat-top covers, towels and napkins to every vehicle and they should be changed every week. Further they should provide an air spray to the vehicle. The items mentioned above shall be borne by the agency/firm/transporter.
- n) The vehicles should be registered with the concerned RTA authority. The vehicle should have comprehensive Insurance and Pollution Certificate. Self-attested photocopies of RC/Insurance/Pollution Certificate should be attached with the Technical bid. The agency/firm/transporter should have adequate telephone/Mobile numbers to contact round the clock;
- o) The vehicle should have all the necessary permits issued by the RTA authorities. This office will not have any responsibility for penalty challans raised by the RTA/Police Departments and also not responsible for loss of the vehicle damages occurred while travelling/accident to the vehicle or opposite vehicles or injury to anybody;

- p) In case of any accident, all the claims arising out of shall be met by the respective agency/firm/transporter;
- q) It is obligatory for the agency/firm/transporter that salaries paid to the drivers according to minimum wages fixed by the State/Central Government from time to time;
- r) If any violations/deviations in respect of the terms and conditions mentioned above, the Asst./Deputy Commissioner of Central Tax, Central Excise & Service Tax, Sangareddy GST Division reserves the right to terminate the contract without assigning any reasons thereof. However, this contract can be terminated with a prior notice of one month by either side;
- s) No additional terms & conditions over and above the conditions stipulated in tender document shall be entertained by this office;
- t) In case of any dispute, the decision of the Asst./Deputy Commissioner of Central Tax, Central Excise & Service Tax, Sangareddy GST Division shall be the final and binding;
- u) The Department reserves the right may exclude some of the items listed in tender document and accept/reject any of the quotations without assigning specific reasons.


14/05/2019
उप आयुक्त / Deputy Commissioner
(अमृताश्व कर्मा/AMRITASHVA KAMAL)
उप आयुक्त/DEPUTY COMMISSIONER
संगारेड्डी मण्डल/Sangareddy Division,
मेडचल जी.एस.टी. आयुक्तालय
Medchal GST Commissionerate

Copy to the Superintendent/Inspector (Computers), Sangareddy GST Division to upload the tender document in CBIC website.

Copy submitted to the Joint. Commissioner (P&V) of Central Tax, Central Excise & Service Tax, Medchal GST Commissionerate for information //(BY NAME TO A.O.(HQRS.)//.

TECHNICAL BID (QUALIFYING BID DOCUMENT)

1. Name, Address & Telephone Nos. of :
of agency/firm/transporter

2. Name of owner of agency/firm/transporter :
Address with Telephone/Fax/Mobile Nos.

3. GST Registration No. :
(if registered, Copy enclosed)

4. Make, Model, Mileage and Registration :
Number of vehicle to be provided
(The information must be filled in and Self
Attestec copies of RC to be attached)

5. List of the Government organisation, where the :
Vehicles have been provided.

6. Name of the driver(s) along with copy of :
Driving licence.

7. PAN No. (Copy to be enclosed) :

8. Income-tax returns for the past three years :
(copies to be attached)

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorised Signatory with date)

FINANCIAL BID DOCUMENT

1. Name, Address & Telephone Nos. of _____ :
of agency/firm/transporter.

2. Name & Address of Proprietor/Partners/Directors :
with Telephone/Fax/Mobile Nos.

3. Details of Vehicles:

SL. NO.	TYPE OF VEHICLES	MONTHLY CHARGES FOR 2000 KM PER MONTH (Amount in Rs.)
1		
2		
3		
4		
5		

Add: any other charges, if required.

Sub Total:

Add GST, if any

Grand Total:

(Rupees _____ only)

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorised Signatory with date)