



सीमा शुल्क केन्द्रीय उत्पाद शुल्क एवं सेवा कर के आयुक्त का कार्यालय

**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS CENTRAL EXCISE & SERVICE**

**TAX : हैदराबादी I आयुक्तालय HYDERABAD-I COMMISSIONERATE**

एल।बी। बटेडियम रोड अशीरबाग हैदराबाद 500 004।

**L.B.STADIUM ROAD : BASHEERBAGH : HYDERABAD – 500 004.**

C.No. I/22/07/2016-Admn

Date: .06.2017

TENDER NOTICE NO.02/2017-18  
HYDERABAD-I COMMISSIONERATE

Sub:- Annual Maintenance Contract (AMC) of Lifts at VBG Gardens,  
Mehdipatnam – Regarding.

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Sealed quotations are invited for the Comprehensive Annual Maintenance Contract for two lifts of “ OTIS” Model, installed at VBG Gardens, Mehdipatnam. The general scope of work includes is as below:

- a) The term “Maintenance” shall include regular cleaning of Lifts, oiling, cleaning, servicing and replacement of parts and repair of motors, belts etc., and replacement of all other electrical parts of lifts during the currency of the contract supplied by the firm wherever necessary during the currency of the contract. In brief, the department shall not bear any cost of anything whatsoever after the lifts units having been handed over to the contractor for maintenance.
- b) If any breakdown it should be attended within 24 hours from the time of complaint. The contractor has to attend the problem even during holidays / late hours / Sundays for which no additional payment will be paid.
- c) Breakdown problem is to be rectified within two days else a penalty of Rs.500/- per day shall be levied.
- d) The contractor shall be responsible for smooth and satisfactory working of both the Lifts. Proportionate deductions shall be made from the bills of the contractor for the period for which lifts remain out of order.
- e) The contractor should use only genuine spare parts with same specifications.
- f) Modification / alteration in the design / specifications of any equipment/material will not be permitted. However, the above stipulation in exceptional circumstances. In such case, prior written approval to be obtained.

Contd. 2 . . . .

g) The machines are normally required to be repaired on site. In exceptional cases when the machine cannot be repaired in the premises and is required to be taken to the workshop, the authority will not make any payment towards cartage and the expense for the to and fro transportation of the machines shall be borne by your firm.

2. Interested firms are hereby requested to furnish their proposals / rates through two bid systems, ie., Technial Bid (Annexure-A) and Financial Bid (Annexure-B).

3. The technical and financial terms and conditions of AMC shall be as below:

- i. Certificate in support of experience for having undertaken this kind of service along with a list of organisations where the contractor is currently providing / has provided.
- ii. Certificates in support of all statutory registrations.
- iii. License issued by appropriate authority.
- iv. Authorisation Certificate / proof of similar kind of work carried out issued by Original Equipment Manufacturer (OEM), in case of other than OEM.
- v. Documentary evidence / Certificate of being a vendor of maintenance of lifts.
- vi. Firm / company should produce the self-attested photocopies of documents related to allocation of Registration Number, PAN Number, Service Tax Registration number etc.,

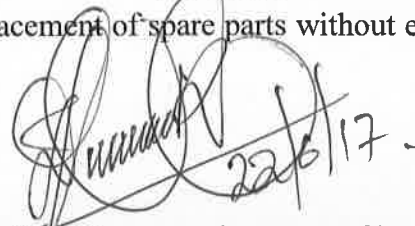
4. The other terms and conditions for awarding the AMC shall be as under:

- i. The initial period of contract will be for one year from the date of awarding of the contract. The rates quoted will remain in force for the full period of contract. No demand for revision of rate on any account shall be entertained during the contract period. The AMC can be extended, if so desired by the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate, based on the performance of the service provider.
- ii. Income Tax (TDS) as applicable at prevailing rate will be deducted at source.
- iii. The service persons should be skilled and well experienced in similar kinds of lifts to service.

Contd. 3 . . . .

- iv. It may also be noted that in case of contractor backing out in mid-terms without any explicit consent of the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate, the firm / company will be liable to pay at higher rate vis-à-vis, those contracted with it, which may have to be incurred by the office of the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate, for maintenance of machines for the balance period of contract through alternative means.
- v. The above act of backing out would automatically debar the firm from any further dealing with the Office of the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate.
- vi. No advance payment in any case would be made. However, quarterly payment on pro-rata basis on satisfactorily rendering of service would be made. This payment schedule is purely at the discretion of the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate, Hyderabad. The vendor does not have any right whatsoever to insist on payment on quarterly basis.
- vii. The interested firm may submit sealed envelopes super scribing "Comprehensive Annual Maintenance Contract for Lift Services" may be addressed to the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate, Kendriya Shulk Bhavan, 1st Floor, Basheerbagh, Hyderabad and should reach this office on or before 07.07.2017, latest by 12.00 noon/Hrs. The quotations may be dropped in the Tender Box kept in the Room No. 323, 2<sup>nd</sup> Floor, Kendriya Shulk Bhavan. The tenders will be opened by the Technical Committee on 07.07.2017 at 15.30 hrs.
- viii. Late submission of quotations will not be accepted. Quotations by "Telex/Telegram/Fax/E-mail" will not be accepted. Quotations may be submitted by Registered Post, by hand in person or by courier. However, any delay / non-receipt on this account shall not be accepted as reason for exception.
- ix. Quotation received after due date, those received without separate sealed cover and rates not quoted in specified proforma will not be accepted.
- x. The contractor shall be responsible for handing over the Lifts (02) in working conditions to the Department at the end of the contract period. The cost of shortcomings, if any, shall be borne by the outgoing contractor.
- xi. The rates quoted should be NET (exclusive of taxes) and no discount or free services / offers quoted will be considered.

- xii. The tender is not transferable.
- xiii. The Office of the Principal Commissioner of Customs, Central Excise & Service Tax, Hyderabad-I Commissionerate, Hyderabad reserves the right to accept or reject any or all tenders without assigning any reasons.
- xiv. The contractor shall be responsible for any loss or damage caused to any of the machines owing to negligence on his part. The contractor will be on comprehensive basis inclusive repairs and replacement of spare parts without extra payment.

A handwritten signature in black ink, followed by the date '22/6/17' written in a similar style.

(V.VASUDHA PRASADA RAO)  
JOINT COMMISSIONER (P&V)

Copy to the Superintendent, Computers for uploading the tender in the CBEC website and in Hyderabad-I Commissionerate website.

Copy to the PRO for displaying the tender in the Notice Board.