



**OFFICE OF THE COMMISSIONER OF CUSTOMS, CENTRAL EXCISE AND SERVICE TAX
HYDERABAD I COMMISSIONERATE**

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**Trade Notice No.08/2011
General No.08/2011 (ACES)**

Date : 28.09.2011

**Sub:-ACES- Automation in -Excise and Service Tax-
Hyderabad-I Commissionerate. - Reg.**

Trade Notice No.04/2009 - General No.4/2009 dated 14.09.2009 was issued by this office intimating the trade on the software application called Automation of Central Excise & Service Tax (ACES). ACES application enables users to take registration online, electronically file statutory returns, claims, intimations and permissions, view and track the status of their documents online. In addition to above, requests for refunds, exports, provisional assessment, and dispute resolution are also made operational.

02. In this connection, the trade is informed that the Central Board of Excise and Customs has taken a decision for mandatory usage of all ACES modules **w.e.f 1.10.2011** for realizing the goal of 100% e-governance in the department. The usage of ACES has been made mandatory by all the users, i.e., both departmental and the assessees.

03. In view of the above, members of the trade and public are hereby requested to make use of the following modules available on ACES.

- > Refunds (REF)
- > Requests for provisional assessment (PRA)
- > Exports (EXP)
- > Dispute Resolution (DSR)
- > Audit (AUD)

Service Desk

(i) In case of any difficulty in accessing or using the ACES Applications, assessees can seek help of the ACES Service Desk by sending e-mail to aces.servicedesk@icegate.gov.in or calling up national toll free number 1800 425 4251 on any working day from Monday to Friday between 9AM and 7PM.

Help

(i) Details of the ACES Certified Facilitation Centers (CFCs) are available on CFC link in the ACES website. These centers have been set up by ICAI, ICWAI, ICSI, who have valid Certificates of Practice. Authorized persons of ACES Certified Facilitation Centers (CFCs), set up by ICAI, ICWAI, ICSI and others can work in ACES on behalf of Central Excise and Service Tax assessees. This initiative aims at providing services to tax payers who may not have requisite IT infrastructure/resources, to use ACES. The services would be available on payment of prescribed service charges for various services such as digitalization of paper documents and on-line filing/uploading of documents such as application for Registration, Returns, Claims, Permission and Intimations, etc., in ACES. These CFCs can perform all the functions in ACES on behalf of the assesseees who authorize them to work in ACES.

(ii) Learning Management System (LMS) facility can be accessed by clicking on the "Help" link on the website <http://aces.gov.in>. This system is a guide on Central Excise (Registration, Returns, Claims and Intimations, Exports, Provisional Assessment, Refunds, Dispute Resolution) and Service Tax (Registration, Returns, Provisional Assessment, Refunds, Dispute Resolution).

(iii) Other features available on the "Help" link are FAQs on ACES and a Brochure on ACES.

For any other information or clarification, trade may contact the Jurisdictional Deputy/Assistant Commissioner of Central Excise & Service Tax or Jurisdictional Range Superintendent of Central Excise & Service Tax.

(S.N.SAHA)

COMMISSIONER

To
As per Distribution List-I

(Issued from file C.No.IV/16/18/2011-C.Ex.,Tech.II/Hyd.I)